

WLC PTF Minutes for October 7, 2008

Members Present: Angela Gosselin, Lee O'Connor, Stephen Morrison, Veronica Spicer, David Brissette, Julie Griffin, Kirk Parkin, Kim Kacmarcik, Lee Menard, Rachael Costa, Pamela Geremia, Lisa Simpson, Shannon Gamache, Karen Genereux, Jenna Huguenin, and Laura Turcutte.

Call Meeting to Order:

Meeting called to order at 6:35pm by Angela Gosselin.

Introductions and Future Meeting Schedule:

1. Brief introduction by all members present.
2. The next meeting is scheduled for November 3, 2008 at 6:30pm in the Library/Media Center. All are welcome and encouraged to attend.

Fundraiser Discussions:

1. Wrapping Paper Fundraiser: We have collected 93 orders for a total exceeding \$7000.00. WLC will receive 55% from this total amount. These items will be delivered during Parent/Teacher conferences on October 23, 2008 – Jeannine Corio will coordinate volunteers for this distribution.
2. Cookie Dough/Cake & Pie Fundraiser: On October 29, 2008 order forms for these items will be sent home to be collected on November 10, 2008. Cakes/Pies will be delivered on November 24, 2008 from 3-6pm. Cookie dough will be delivered on December 17, 2008 from 3-6pm. No samples of these products will be available this year on conference night.
There will be a sign up sheet at the next meeting for helping with delivery nights.

Ice Cream Update:

1. A freezer has been purchased and a lock has been installed. Eight varieties of ice cream will be available for the students. Selling price will be \$.50 per item. Ice cream will be sold during days of outside recess only. Ice cream sales are scheduled to begin on October 17, 2008.
Angela Gosselin and Lee O Connor will be coordinating to get started.

Coordinators, Requests, and SIT Meeting:

1. Box Top Sales: Lee Menard is heading this endeavor. Earnings from 03-01-07 to 02-29-08 totaled \$819.10. Our goal for this year is \$983.00. A flyer will be sent home explaining the collection of the box tops as well as sox tops, Campbell soup labels, ink cartridges, and toner drums. Mrs. Smith is in charge of the collection of the Campbell soup labels. Lee O'Connor is in charge of the collection of Sox Tops. Kevin Stockwell is in charge of the collection of ink cartridges and toner drums. Veronica Spicer will contact Dino's to determine if they are still participating in the receipt program.
2. Feinstein Good Deeds: This program will be parent driven this year. The PTF will head all food drives and other donation programs throughout the year. All donations will be logged and all events will be voted on by the PTF. The top grades/classes of various donation drives will be mentioned in a special section of the year book.

3. Soda Tab Collection: A flyer will be sent home stating the need for continued donation of soda/beverage tabs. These tabs will directly benefit the Ronald McDonald House. A container for these tabs will be made available for dropoffs.
4. Mrs. Menard Benches: Mrs. Menard has been given several quotes for a variety of benches that are available for a reasonable cost. She will review these quotes and make a final request to the PTF for next month's meeting.
5. Mrs. Auclair request for Scholastic book readers: The reader order was put in, and the program will begin as soon as the materials arrive.

Treasurer's Report:

1. Callahan Spiritwear: The new spiritwear has been ordered and Angela has received the invoice for these items. New items this year will include water bottles, sport bags, and boxer shorts. A variety of shirts, sweatshirts, sweatpants, etc. will be sold again this year as well. These items will be for sale at parent teacher conferences, book fairs, etc. The total for these items is \$1386.25 – motion to approve by Veronica Spicer seconded by Steve Morrison.
2. Mr. Brochu LCD projector: Mr. Brochu has made a request for the purchase of a LCD projector at a price of approximately \$250. Motion by Lisa Simpson, seconded by Angela Gosselin.

Principal's Report:

1. **School Improvement Team (SIT):** The first SIT meeting for the 2008-2009 school year is scheduled for October 21, 2008 at 6:30 pm and will commence in the Library/Media Center. All PTF members who signed up to be active members of the SIT will be contacted prior to the meeting date. The schedule for the remainder of the year will be discussed during that time.

Red Ribbon Week:

1. Erica S. and Rachael C. have been working diligently on finalizing all arrangements for the activities this week. The events of this week will take place between October 20 to October 24. On Monday students will wear stars, on Tuesday they will wear their clothes inside out, on Wednesday they will wear red for a parade, on Thursday they will wear ties, and on Friday they will wear blue. All ribbons have been cut and bagged, and letters have been typed and printed out for each class. A list of items that need to be attended to is being worked on by several PTF members.

Halloween Party Update:

1. The Halloween Party will take place on October 17, 2008. Some of the activities for the evening will include; pumpkin decorating in the cafeteria, Mrs. McKay's room with spooky activities, Burrillville Police Department presentation in the Library/Media Center, costume parade throughout the school, and activities in the gymnasium.
2. The events will take place between the hours of 6pm and 8:30pm. Parent-made refreshments will be served throughout the evening.

Thanksgiving Food Baskets/Drive:

1. A flyer will be developed and sent home explaining the items that each class will be asked to bring in to assist in the compilation of this year's food baskets. Shannon G. and Angela G. will organize.

2. Collection of all items will commence immediately. Any additional items that are donated during this time frame will be set aside for the general holiday food drive.
3. There will be a special mention in the year book for the grade/class that collects the greatest amount of donations.

Chello's/Uno's/ Local Restaurant Fundraiser:

1. Kirk Parkin and Lisa Simpson will contact the owner of Serio's to determine if they are interested in hosting this fundraising event in the spring.
2. Karen G. will be contacting Uno's to set up a fundraiser night between Thanksgiving and Christmas.

School Store:

1. The school store will be up and running soon. Mrs. Pichie, Jeannine Corio and Rachael Costa will be coordinating.

Laprade Studio/School Pictures:

1. School pictures are scheduled for November 7, 2008.
2. Representatives from the studio will also be present during various activities throughout Red Ribbon Week and also during the Halloween festivities.

Yearbook Meeting will take place immediately following PTF meeting tonight.

Adjournment

**Minutes prepared by: Stephen Morrison – PTF Secretary
Approved by PTF on November 3, 2008**